

n.b.k. Artothek

Loan conditions

For the loan contract between Neuer Berliner Kunstverein (n.b.k.) as the legal entity of the Artothek (henceforth referred to as the lender) and the borrower the following terms and conditions apply:

The contract can be ended at the discretion of the lender. At the end of a contract, the borrower will receive a loan card. This loan card is non-transferable and can be reclaimed at any time without statement of reason.

The borrower must be at least 16 years of age and prove his/her residency in Berlin with a valid identification card or passport stating the place of residence. For loans to businesses this address should be given as well. The artwork may only be loaned to the submitted addresses. Further loans to third parties are not permitted.

The loan period is 3 months and can be renewed once for an additional 3 months. For members of Neuer Berliner Kunstverein the loan period is 6 months and can be renewed once for an additional 6 months. Loans cannot be renewed over the telephone or by e-mail. The loan is free of charge. The lender charges an insurance fee: 3 Euro per work for 3 private lending months, 9 Euro per work for 3 months business loan, 1,50 Euro per work for 3 months reduction. For overdue works a late fee will be charged: First week 3 Euro, second week 6 Euro, third week 9 Euro, fourth week 12 Euro, each additional week 3 Euro.

The following insurance is guaranteed: During the transport to and from the Artothek: against damages resulting from transport accidents, circumstances beyond our control theft, and water damage.

The contract will not insure damages resulting from the negligence of the borrower. The lender must be immediately informed of any damages to art works.

The borrower is responsible for treating loaned works including the frame with care and to protect them from damages. The works must not be removed from their frames, must be protected from water damage and sunlight, and should not be hung above radiators or furnaces. The work must be returned in the original packaging it was loaned in.

The borrower is kindly asked to pay attention to return the works in time, a reminder can not be guaranteed.

For further information and questions please mail to: artothek@nbk.org or call: (030) 2807022
Berlin, March 2014